

DONCASTER METROPOLITAN BOROUGH COUNCIL

CHIEF OFFICERS' APPOINTMENTS AND CONDITIONS OF SERVICE
COMMITTEE

4TH AUGUST, 2009

A MEETING of the CHIEF OFFICERS' APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE was held at the MANSION HOUSE, DONCASTER on TUESDAY, 4TH AUGUST, 2009 at 2.00 p.m.

PRESENT:

Chair – Councillor Yvonne Woodcock
Vice-Chair – Councillor Joe Blackham

Councillors Tony Brown, Bob Ford, Stuart Hardy, Chris Mills, Margaret Pinkney and Tony Sockett.

APOLOGIES:

Apologies for absence were received from Councillors Pat Porritt, Carol Williams and Patrick Wilson.

1. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST, IF ANY

No declarations were made at the meeting

2. MINUTES OF THE MEETINGS HELD ON 6TH, 8TH AND 20TH MAY, 2009

RESOLVED that the minutes of the meeting held on the 6th, 8th and 20th May, 2009, be approved as a correct record and signed by the Chair.

3. TERMS OF REFERENCE

The Committee considered a report informing Members of the Terms of Reference of the Chief Officers' Appointments and Conditions of Service Committee.

At its meeting on the 19th June, 2009, Council approved the Terms of Reference for all Committees and Sub-Committees of the Council, including those for this Committee, which incorporated the following revisions:-

- (i) Paragraph (i) – the levels do not need to be referred to as it is clear who Chief Officers are. Paragraph (ii) – this

provides more clarity and is consistent with changes made to the Terms of Reference for other Committees. Paragraph (iii) – is an addition to the Committee's terms of reference which transfers the former delegation point (viii) from the Chief Officers' Investigatory Sub-Committee's terms of reference, to this Committee, which has been amended to clarify the three Statutory Officers that it is applicable to (i.e. the Head of the Paid Service, Monitoring Officer and Section 151 Officer).

A copy of the Terms of Reference were attached to the report.

RESOLVED that the report be noted.

4. CHIEF OFFICER – RECRUITMENT AND SELECTION.

The Committee considered a report informing Members of the proposal to recruit to five established Chief Officer Posts.

Members were provided with an update with regard to Children's Services. It was highlighted that an advert had been posted for market testing in relation to the Director of Children's Services and Assistant Director with a view to posting a formal advert for recruitment in September/October. Members were advised that the Committee would be informed of any progress with regard to the recruitment and selection for these posts.

It was reported that the following key posts within the Chief Officer management structure have been filled on a temporary basis, and are awaiting permanent recruitment:-

Director of Finance
Director of Legal and Democratic Services
Director of Leisure and Culture
Assistant Director Commercial Operations
Assistant Director Regeneration

The process for recruitment and the timescales proposed for appointment to the above posts were outlined within the report.

Discussion took place with regard to the Leisure Trust and whether the Mayor had been briefed on the matter. It was reported that as Members may be aware Scrutiny had agreed not to move forward with a Trust and workshops have been arranged where Members can talk through any issues with a view to going back to Scrutiny for a final view, which will then be forwarded to the Mayor. The Mayor had been briefed on the matter and will wait for any comments to be made by Scrutiny.

RESOLVED that

- (1) the recruitment and selection process as outlined within the report be approved; and
- (2) details with regard to the post of Assistant Director of Commercial Operations be provided to Members.